

Course Transfer Application Form



MELBOURNE TRADES COLLEGE

This form is to be completed by international students who wish to transfer from their current course of study to another course within Melbourne Trades College. Further information can be found in your Student Handbook and on Melbourne Trades College's website at: <https://melbournetradescollege.vic.edu.au/forms-and-policies/>.

Your visa may be affected by your application to transfer so you should contact DIBP on 131881 to discuss any implications. You may also review information on changing courses at <https://www.homeaffairs.gov.au/>.

Student First Name:		Last Name:	
Student ID:		Date:	___/___/___
Email Address:		Mobile Number:	
Current Course:			
New Course:			
Address:			

I wish to withdraw from the course I am enrolled in with Melbourne Trades College and transfer to another course within Melbourne Trades College for the reasons explained below.

Have your contact details changed since you last advised us of them? Yes No If yes, please provide below:

Address: _____

Suburb: _____ Postcode: _____

Telephone: _____

Email Address: _____ Mobile: _____

Student Signature: _____ Date: ___/___/___

OFFICE USE ONLY

Received by: _____ Date: ___/___/___

Approval: Yes No