

RPL Application Form



Recognised Prior Learning

Recognition of prior learning is an assessment process that involves assessment of an individual's relevant prior learning (including formal, informal and non-formal learning) to determine the credit outcomes of an individual application for credit.

Student Name:	
Student Number:	
Course name:	
Course Code:	
Date of application:	
Email:	
Contact Phone:	

In the table below, list the units that you wish to apply for a **Recognised Prior Learning**.

Unit Code	Unit Title	Evidence Supplied

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Student Declaration

Original copies of all Certificates / Statements of Attainment have been provided to Melbourne Trades College to copy for the purposes of this Recognised Prior Learning application and are original documents obtained through *accredited training* pathways.

Student name:	
Signature:	
Date:	

Melbourne Trades College Training Manager to complete:
Original Certificates / Statements of Attainment(s) have been sighted. Yes <input type="checkbox"/> No <input type="checkbox"/>
Copies of all Certificates / Statements of Attainment(s) attached to this application. Yes <input type="checkbox"/> No <input type="checkbox"/>
'CT Granted' column above is completed. Yes <input type="checkbox"/> No <input type="checkbox"/>
Where CT is not granted a written explanation has been provided. Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

The above application has been reviewed and outcomes indicated. All original Certificates/ Statements of Attainments have been sighted and are attached to this application.

Training Manager:	
Signature:	
Date:	